

Belvoir Players Amateur Dramatic Society

*Incorporating Belvoir Players Theatre Academy & Belvoir Studio Theatre
Belvoir Studio Theatre, 94 Belvoir Drive, Belfast BT8 7DJ*

Belvoir Players Privacy Policy

At Belvoir Players Amateur Dramatic Company, we are committed to maintaining the trust and confidence of our visitors to our society both online and offline. In particular, we want you to know that the Belvoir Players are not in the business of selling, renting or trading email lists with other companies and businesses for marketing purposes.

This policy explains how and for what purposes we use the information collected about you. We may change this information from time to time, so please check back each time you order to ensure you are kept up to date. This policy was last reviewed September 2022.

What personal data do we collect?

Personal information is only collected if you voluntarily provide this information as part of your interaction with the Society when enquiring about becoming a member, hiring the facilities, purchasing tickets for a show or registering for our newsletter. We will use the information you supply without separate consent only to complete and process your desired interaction.

When you register for the newsletter, with your consent your name and e-mail address will be used for our own advertising purposes until you unsubscribe from the newsletter, which can be done at any time.

We reserve the right to store customer data for 5 years. We treat the storage of such data in accordance with the provisions of the Data Protection Act 1998 (Amended 2018). We store this print data for legislative record keeping

Tel: 028 9049 1210. E-mail: belvoir@belvoirplayers.org

Visit our web site at www.belvoirplayers.org

Charity Reference Number: NIC100103

purposes.

Cookies Policy

What are cookies?

Like most websites, Belvoir Players website uses cookies to collect information. Cookies are small data files which are placed on your computer or other devices (such as smart 'phones or 'tablets') as you browse this website. They are used to 'remember' when your computer or device accesses our websites. Cookies are essential for the effective operation of our websites and to help you shop with us online. They are also used to tailor the shows and services offered and advertised to you, both on our websites and elsewhere.

Information collected

Some cookies collect information about browsing and purchasing behaviour when you access this website via the same computer or device. This includes information about pages viewed, products purchased and your journey around a website. We do not use cookies to collect or record information on your name, address or other contact details. Belvoir Players can use cookies to monitor your browsing and purchasing behaviour.

How are cookies managed?

The cookies stored on your computer or another device when you access our websites are designed by:

- Belvoir Players, or on behalf of Belvoir Players, and are necessary to enable you to make purchases on our website;
- third parties who participate with us in marketing programmes; and
- third parties who broadcast web banner advertisements on behalf of Belvoir Players.

What are cookies used for?

The main purposes for which cookies are used are: -

1. For technical purposes essential to the effective operation of our websites, particularly in relation to online transactions and site navigation.
2. For Belvoir Players and Belvoir Studio Theatre to market to you, particularly web banner advertisements and targeted updates.
3. To enable Belvoir Players and Belvoir Studio Theatre to collect information about your browsing and shopping patterns, including to monitor the success of campaigns, competitions etc.
4. To enable Belvoir Players and Belvoir Studio Theatre to meet its contractual obligations to make payments to third parties when a product is purchased by someone who has visited our website from a site operated by those parties.

How do I disable cookies?

If you want to disable cookies you need to change your website browser settings to reject cookies. How you can do this will depend on the browser you use. Further details on how to disable cookies for the most popular browsers are set out below: -

For Microsoft Internet Explorer:

1. Choose the menu "tools" then "Internet Options"
2. Click on the "privacy" tab
3. Select the setting the appropriate setting

For Google Chrome:

1. Choose Settings> Advanced
2. Under "Privacy and security," click "Content settings".
3. Click "Cookies"

For Safari:

1. Choose Preferences > Privacy

2. Click on “Remove all Website Data”

For Mozilla Firefox:

1. Choose the menu “tools” then “Options”

2. Click on the icon “privacy”

3. Find the menu “cookie” and select the relevant options

For Opera 6.0 and further:

1. Choose the menu Files”> “Preferences”

2. Privacy

What happens if I disable cookies?

This depends on which cookies you disable, but in general, the website may not operate properly if cookies are switched off. If you only disable third-party cookies, you will not be prevented from making purchases on our sites. If you disable all cookies, you will be unable to complete a purchase on our sites.

Google Analytics

When someone visits www.belvoirplayers.org we use a third-party service, Google Analytics, to collect standard internet log information and details of visitor behaviour patterns. We do this to find out things such as the number of visitors to the various parts of the site. This information is only processed in a way which does not identify anyone. We do not make and do not allow Google to make, any attempt to find out the identities of those visiting our website.

TicketSource

The purchasing process for all tickets for shows at Belvoir Studio Theatre advertised on the Belvoir Players website are handled by the third-party provider TicketSource.

Payment details for purchases made through TicketSource are not held by the Belvoir Players.

As part of the ticket purchasing process TicketSource collect personal information for the administration of the ticket purchasing process.

If you choose to receive updates about future events your name and email address will be passed to Mail Chimp (see below).

For more information, please see TicketSource's Customer Privacy Policy.

Mailchimp

As part of the registration process for our email marketing, we collect personal information. We use that information for a couple of reasons: to tell you about stuff you've asked us to tell you about; to contact you if we need to obtain or provide additional information; to check our records are right and to check every now and then that you're happy and satisfied. We don't rent or trade email lists with other organisations and businesses.

We use a third-party provider, MailChimp, to deliver our email communications. We gather statistics around email opening and clicks using industry standard technologies to help us monitor and improve our e-newsletter.

For more information, please see MailChimp's privacy notice. You can unsubscribe to general mailings at any time of the day or night by clicking the unsubscribe link at the bottom of any of our emails or by emailing our Data Protection Officer.

Data Security

We secure our website and other systems against loss, destruction, access, modification or distribution by unauthorised persons through technical and organisational measures.

Access to your personal information

You are entitled to view, amend, or delete the personal information that we hold. Email or post your request to our data protection officer outlined below.

Data Protection Officer Contact

If you have any questions or suggestions regarding this privacy policy, please contact the Belvoir Players appointed Data Protection Officer on email [belvoir\[at\]belvoirplayers.org](mailto:belvoir@belvoirplayers.org). This email address is also available to you if you are concerned about compliance with our Code of Conduct.

Email:

belvoir@belvoirplayers.org

c/o Data Protection Officer
Mark McClean

Postal Address:

Belvoir Players Amateur Dramatic Society
c/o Data Protection Officer
Belvoir Studio Theatre
94 Belvoir Drive
BELFAST
BT8 7DJ

